



Your name

Your Unique Taxpayer Reference (UTR)

For help filling in this form, go to www.gov.uk/taxreturnforms and read the notes and helpsheets.

Complete an 'Employment' page for each employment or directorship

1 Pay from this employment – the total from your P45 or P60 – before tax was taken off £ .	6 If you were a company director, put 'X' in the box ☐
2 UK tax taken off pay in box 1 £ .	6.1 If you ceased being a director before 6 April 2024, put the date the directorship ceased in the box DD MM YYYY
3 Tips and other payments not on your P60 £ .	7 And, if the company was a close company, put 'X' in the box ☐
4 PAYE tax reference of your employer (on your P45/P60) /	8 If this employment income is from inside off-payroll working engagements, put 'X' in the box – read the notes ☐
5 Your employer's name	

Benefits from your employment – use your form P11D (or equivalent information)

9 Company cars and vans £ .	13 Goods and other assets provided by your employer £ .
10 Fuel for company cars and vans £ .	14 Accommodation provided by your employer £ .
11 Private medical and dental insurance £ .	15 Other benefits (including interest-free and low interest loans) £ .
12 Vouchers, credit cards and excess mileage allowance £ .	16 Expenses payments received and balancing charges £ .

Employment expenses

17 Business travel and subsistence expenses £ .	19 Professional fees and subscriptions £ .
18 Fixed deductions for expenses £ .	20 Other expenses and capital allowances £ .

Second employment

Complete an 'Employment' page for each employment or directorship

1	Pay from this employment – the total from your P45 or P60 – before tax was taken off	£ .
2	UK tax taken off pay in box 1	£ .
3	Tips and other payments not on your P60	£ .
4	PAYE tax reference of your employer (on your P45/P60)	/
5	Your employer's name	
6	If you were a company director, put 'X' in the box	
6.1	If you ceased being a director before 6 April 2024, put the date the directorship ceased in the box DD MM YYYY	
7	And, if the company was a close company, put 'X' in the box	
8	If this employment income is from inside off-payroll working engagements, put 'X' in the box – read the notes	

Benefits from your employment – use your form P11D (or equivalent information)

9	Company cars and vans	£ .
10	Fuel for company cars and vans	£ .
11	Private medical and dental insurance	£ .
12	Vouchers, credit cards and excess mileage allowance	£ .
13	Goods and other assets provided by your employer	£ .
14	Accommodation provided by your employer	£ .
15	Other benefits (including interest-free and low interest loans)	£ .
16	Expenses payments received and balancing charges	£ .

Employment expenses

17	Business travel and subsistence expenses	
	£	•
18	Fixed deductions for expenses	
	£	•
19	Professional fees and subscriptions	
	£	•
20	Other expenses and capital allowances	
	£	•

 Share schemes, employment lump sums, compensation, deductions and Seafarers' Earnings Deduction are on the ['Additional information'](#) pages.